



Oxenhope Church of England Primary School

A member of the
bdat
family

18th May 2020

Dear parent and carers,

I hope this letter finds you and your family safe and well.

Before I go into the next stage of details regarding reintegration, I want to take the time to say thank you.

Firstly, to you, for your support, patience and understanding through this difficult and unprecedented time. We have worked together as a team for your children and I hope that this continues. Secondly to the Oxenhope staff, they have worked tirelessly throughout these changes with care and understanding. They have worked either onsite with children of critical and key workers and vulnerable children providing wonderful activities or remotely conducting wellbeing calls, working with outside agencies and providing learning opportunities and activities. Without you as parents and carers and the dedicated staff, the children could have had a very different experience. I know the staff are desperately missing the children and want to return to work soon, however, I want to echo the statement from the BDAT central team which states: We look forward to seeing you back, but only when the time is right and safe.

As you know the government sent guidance to schools about how re-opening can occur potentially on the 1st of June 2020. However, we will not receive confirmation of this date until late on Thursday 28th May. The Trust have instructed us that we will not be able to open school until they have been able to carry out a robust check of our plan. **Therefore, we are proposing to open school from 3rd June at the earliest, but this could be as late as Monday 8th June. We will of course let you know as soon as we do. We will still be running Smile Club in the normal way until told otherwise.**

Below sets out our school plan and anticipated questions and I ask you to read this carefully and respond as directed.

The school plan – We will guide you through this entire procedure

1. By 20.5.20 – We will gather numbers of children who want to access school.
2. By 21.5.20 – We will group the children into bubbles of no more than 15 (This is described in more detail below).
3. By 26.5.20 – Families will be notified of their child's bubble name, teacher, support staff, start and finish times, and drop off/pick up procedures.
4. By the 2.6.20 – School will be in a state that adheres to the Government Health and Safety advice and **we will await confirmation of our opening date from the Trust.**

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
Cross Lane, Oxenhope, Keighley, BD22 9LH
Email: office@oxenhope.bradford.sch.uk
Tel: (01535) 642271
Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of England Primary School

A member of the
bdot
family

Anticipated questions – There will be chance for you to ask further questions if you can't find the answer below. These questions and answers are to help you make the best decision for you and your family about returning to school, please read them carefully.

Is sending my child back to school a choice?

Yes, for children of critical worker families and the families of children in Reception, year 1 and year 6.

For families where the child has an EHCP, the school and the families will review the situation and decide what is best for the child according to their needs.

For families where there is a social worker involved and Looked After Children, there will be a discussion with the social worker and school and a risk assessment put in place and a decision made regarding the welfare of the child.

Who are the children who can access school?

- Vulnerable children from all year groups – children with an EHCP and/or a social worker
- Children of critical/key workers from all year groups (critical workers is defined below)
- Children in Reception class
- Children in year 1 class
- Children in year 6 class

What classifies as a critical worker and is this the same as a key worker?

Critical workers are the same as key workers

The government describe critical workers in this document

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision#critical-workers>

What will my child be doing at school?

Myself and staff have focused on providing learning which supports their mental health and wellbeing. Each topic will give the children chance to discuss experiences, use their experiences to build resilience and perseverance and for younger children, the chance to play through what they have faced. Together with this there will be gap analysis of lost curriculum learning and this will be taught throughout June, July and for some into September.

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
Cross Lane, Oxenhope, Keighley, BD22 9LH
Email: office@oxenhope.bradford.sch.uk
Tel: (01535) 642271
Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of



Below are the project names:

Reception/Year 1 – People who help us

Year 2/3 – My family first (expected to be taught in July)

Year 4 – Time to talk (expected to be taught in July)

Year 5/6 – Keep calm and carry on

Once we know which children are returning to school, teachers will send out newsletters describing in detail what will be covered.

What will my child be learning if I am a critical worker and they are not in Reception, Y1 or Y6?

Your child will join a mixed aged bubble and once we know who these children are, we will contact you with details about their learning.

What virtual learning will school be providing if my child doesn't access school?

The government has changed its message to schools from providing childcare to providing education. Therefore, we will be offering more detailed lesson plans and worksheets to families via the website. These will be duplicates of what the children will be receiving in school. You will receive an email address to your child's teacher where you can ask questions and send in work if needed. I will be sending our virtual learning policy out to parents next week, so you can see exactly what the expectations are and what your child's teacher will do.

Will drop offs and pick-ups be staggered?

Yes. If you choose to bring your child to school and not use the early morning drop off time slot, we will contact you on Thursday with your designated time. Drop off will be between 8:45 – 10:00am and pick up between 2:45 and 3:25pm depending on which bubble your child has been allocated to. There will be procedures to follow at drop off and pick up time, details of which will be sent to you later.

Will Explorers before and after school club still be running?

There is no obligation for schools to provide before and after school care within the new government guidance. However, we would like to continue with the before school care that we have provided to date. Therefore, we will be opening school with two early drop-off time slots available. You can choose from 7:30am or 8:00am. On arrival at school, you will need to ring the school mobile from the drop-off point outside the main entrance. A member of staff will collect them and take them to their bubble. You will need to book these time slots on the requirement form. This cannot be flexible, and it is important that you stick to your pre-arranged time so that staff and children can adhere to social distancing rules.

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
Cross Lane, Oxenhope, Keighley, BD22 9LH
Email: office@oxenhope.bradford.sch.uk
Tel: (01535) 642271
Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of



Due to children going straight to their bubble's designated space and not using the normal Explorers area, **breakfast will NOT be provided**. Please send your child with something if they can't have it before arriving.

There will be NO after school care provided. This decision has been made because we need more time to deep clean the areas for the following day and the cleaners require that we empty the school of staff and children by 3:45pm

Bubbles and social distancing

Your child will be in a group of no more than 15 children and 2 staff members. They will be socially distanced from all other bubbles across school. They will not mix with any other bubbles at any point in the day. Your child will have a playtime, outdoor learning, a PE slot and a lunchtime break just as they normally would but these maybe at different times to what they are used to and only with the children and staff from their bubble.

We will teach the children how to stay safe in the classroom and we endeavour to support the social distancing guidance set by the government.

Will my child be grouped with their friends?

We will be limited by the children that come regarding combinations but as with all other planning involved in this situation, your child's wellbeing will be considered as much as possible.

Will the Nest and other social interventions be running through June?

Unfortunately, the nest will not be open for children during June as this breaks social distancing protocol. However, Mrs Dyson will still be available to talk to parents, via email or a pre-arranged phonecall.

My child usually has an adult who supports them will this still happen?

School will be contacting EHCP families individually to discuss provision.

Will my child have their normal teacher and be in their normal classroom?

There are no guarantees that they will have their normal teacher or be in their normal classroom. However, the teachers work hard to make sure the children will feel safe and nurtured while being at school.

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
Cross Lane, Oxenhope, Keighley, BD22 9LH
Email: office@oxenhope.bradford.sch.uk
Tel: (01535) 642271
Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of



What are the arrangements for dinners?

Hot meals will not be provided. A packed lunch will be provided for all children and delivered to their bubble. For Reception, Year 1 and Year 2 this will be free as normal. However, due to the implementation of the Free School Meal Voucher scheme, children receiving vouchers will be required to bring a packed lunch from home. Any key stage 2 children that don't want a school lunch, may bring their own from home.

Will my child need to wear uniform?

Yes, and we are asking that this is changed on a daily basis.

How do I let school know if I want my child to attend or not?

If you **don't** want your child to attend throughout June, you don't need to do anything.

If you do, please complete the booking form on the next page.

We need to work as a team to ensure that all our children and staff are kept as safe as possible, this will only be achieved if families stick to the agreed times.

You can book individual days for your child in accordance with your rotas. However, you **MUST** complete the form in full detailing days needed and drop off times and these **CANNOT** change after submission. As you can imagine this reopening requires planning in minute detail in order to keep potentially over 100 children and their families safe and we need to be as organised as possible to make this work for everyone.

Please let me remind you that dates 3.6.20, 4.6.20 and the 5.6.20 are only provisional dates and cannot be confirmed as days we will be open.

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones

Cross Lane, Oxenhope, Keighley, BD22 9LH

Email: office@oxenhope.bradford.sch.uk

Tel: (01535) 642271

Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of



June return to school booking form - Please complete a separate form for each child.

This form must be returned by 2pm on Wednesday 20th May 2020

Child's name (Please Print):	
Child's Year Group	
Qualify for Free School Meals:	Yes/No
Reason for return – Please circle:	<p>EHCP</p> <p>Social Work Involvement</p> <p>Reception Class</p> <p>Year 1 class</p> <p>Year 6 class</p> <p>Critical worker family – please indicate what your job is below:</p>

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
 Cross Lane, Oxenhope, Keighley, BD22 9LH
 Email: office@oxenhope.bradford.sch.uk
 Tel: (01535) 642271
 Visit: www.oxenhopeprimary.org.uk





Oxenhope Church of

A member of the **bd**at
nily

Please complete the table below

Child's Name _____

Date	Please tick if needed	7:30am drop off	8.00am drop off	Use the specified drop off time between 8.45 and 10am when allocated a bubble
3.6.20				
4.6.20				
5.6.20				
8.6.20				
9.6.20				
10.6.20				
11.6.20				
12.6.20				
15.6.20				
16.6.20				
17.6.20				
18.6.20				
19.6.20				
22.6.20				
23.6.20				
24.6.20				
25.6.20				
26.6.20				

Oxenhope Church of England Primary School

Head Teacher: Mrs Alice Jones
Cross Lane, Oxenhope, Keighley, BD22 9LH
Email: office@oxenhope.bradford.sch.uk
Tel: (01535) 642271
Visit: www.oxenhopeprimary.org.uk

