



11<sup>th</sup> March 2020

Dear parents and carers,

Following on from the extensive media coverage I just wanted to let you know about our policy and procedures around the Coronavirus. I have enclosed the 'Department of Education Guidance 'CODIV-19 guidance for educational settings' for your attention which all schools are being advised to follow. We have also been advised to follow this advice from BDAT. Below is the link to this information should you wish to read it online.

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>

In school we are following this guidance and now have procedures in place to prevent any spread of infection. We have also had a child friendly assembly around the understanding of the importance of washing hands to stop the spread of germs generally and about who to talk to if you have questions. All the children said they had heard about the virus on the news or through conversations at school and at home. This is why we took the decision to talk about this. We did the same when Norovirus was at it's height.

Current guidelines from the Government are that pupils, students, staff and visitors should wash their hands with soap and water:

· Before leaving home	· Before food preparation
· On arrival at school	· Before eating any food, including snacks
· After using the toilet	· Before leaving school
· After breaks and sporting activities	· After using ICT equipment

We know these actions may seem extreme, but we are tackling them in an age appropriate manner ensuring the children see it as a fun activity and not something to be worried about. We would be grateful if you could also reinforce these actions at home. If your child has sensitive skin and you would like to bring a suitable soap into school for them to use please see their class teacher.

We appreciate that our families are being sensible about the situation we all currently find ourselves in and I'd like to re-iterate that we do not have any cases of COVID-19 in our school so there is no need for you to keep your children off. If you have any concerns at all, please contact the school office.

Information is changing almost daily so I will endeavour to keep you up to date with any relevant changes.

I have also attached the 6-stage guide to handwashing which we have shared with children and which is displayed around school, please feel free to display this at home.

Yours sincerely

Mrs Jones (Headteacher)

Hand Washing

# The 6 Steps of Hand Washing



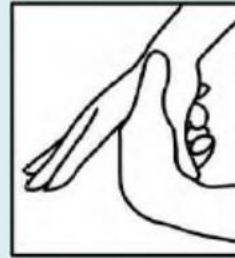
In between the  
fingers



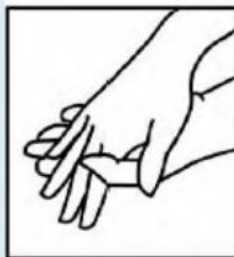
The tips of the  
fingers



The back of the  
hands



The thumbs



Palm to palm



The back of the  
fingers